



Dear Property Owner,

Please find enclosed your coupons for 2025. As a reminder, all HOA assessments of \$20.00 are due on the 1st of every month. Late fees and a finance charge are assessed quarterly if payment is not received by the 30th of the month. All payments should be addressed to **Laredo at Parkside Homeowners Association, 6833 S. Dayton St. #163, Greenwood Village, CO 80112**. If paying through your personal online banking method, you may set us up as a bill pay using the above information. Your Lockbox number is your account number. **Please include your property address and the Lockbox number with any form of payment.** If you are unsure of your lockbox number, please contact the management company.

If you misplace your coupons, they are available for download from the Association's website, <https://www.laredoatparkside.com/>

Online Payments: Please consider activating HOA account access on the Online Portal. You can make payments online by check or credit/debit card (small convenience fee charged by AppFolio) and set up automatic/recurring payments. Once we have your email address and trigger the portal link, you'll receive an email with instructions on activation via <https://teleosllc.appfolio.com/connect>.

The Management Company by State law (CCIOA) is required to provide the HOA with the following Association Disclosure of Information which will be available on the website within 90 days after the end of the fiscal year: A list of association insurance policies, association By-Laws, Articles, Rules and Regulation, Minutes of executive board and member meetings for the previous fiscal year, and Association-adopted responsible governance policies.

You may also visit the website <https://www.laredoatparkside.com/> for other important HOA information.

Client Services Contact Information:

General Questions:

Lynn Calkins, Community Manager

Phone: 720-498-6771

Email: lynn@teleos-services.com

Billing Questions:

Valerie Young, Billing Specialist

Phone: 720-428-0342

Email: valerie@teleos-services.com

We look forward to another great year of servicing your HOA needs and concerns.

Regards,

Teleos Management Group
Angela Elliott, Founder/CEO

TELEOS MANAGEMENT SERVICES
6833 S. Dayton St. #163
Greenwood Village, CO 80112